



The Boston Avenue Church
United Methodist
Youth & Children Ministries

1301 S. Boston Ave.
Tulsa, OK 74119-3297
(918) 583-5181
Fax: 699-0104

February 10, 2010

Dear College Friend

You are probably beginning to make plans for summer. Have you ever considered being a VLT? What's that you ask? Well, let us introduce you to this excellent opportunity for summer employment and service.

Boston Avenue United Methodist Church employs a team of college students each summer to work with our programs for children and youth in our Summer Venture Program – hence the name VLT (**V**enture **L**eadership **T**eam). VLT's will express their Christian faith through shared leadership in a variety of activities and events.

Beginning May 24th, and ending July 30, 2010, the team will spend their time in leadership of varied activities with training and supervision provided by the children and youth staff. The salary for these positions will be negotiated with each team member. In addition, the experience will offer many valuable learning opportunities.

If this brief description of the VLT program is of interest to you, please complete the enclosed application blank. Completed applications should be mailed to the church c/o Debbie Peterson or e-mailed to deborahjpeterson@yahoo.com as early as possible and no later than April 1st, 2010. Personal interviews will be conducted soon thereafter.

Sincerely,

Rev. EvaMarie Campbell - Debbie Peterson - Rev. Mary Ann Emmons – Audra Fogle

**Boston Avenue United Methodist Church
Youth and Children's Departments
Job Description
Venture Leadership Team**

Description

A member of the Venture Leadership Team (VLT) is scheduled to lead various summer programs for children and youth. These may include weeklong overnight camps, Vacation Bible School, Night Owl Camp, Great Unknown, or any other planned activities. VLT's will also teach Sunday School and will serve as sponsors for the youth activities.

Accountability

VLT's will report to the staff members of the children and youth departments who are in charge of the various programs.

Qualifications

VLT's must have completed the freshman year of college and be an active member of a United Methodist Church. Applications are accepted each spring and interviews scheduled.

Responsibilities will include, but will not be limited to, the following:

To establish and maintain a safe and healthy environment for all program activities.

Maintains appropriate staff/child ratios for the particular event.

Promotes and models safety at all times with the children and youth.

To ensure a well run, purposeful summer program responsive to the needs of the children and youth and their families.

Reviews goals with the designated leaders.

Develops written plans for each event.

Assesses and gathers supplies and materials needed prior to implementing activities.

Consults with the staff member responsible for the program as needed.

Understands and uses age-level appropriate methods of guidance and discipline.

Serves as a role model for the children and youth involved in the programs.

Guides youth leaders-in-training who serve in various programs.

To develop the Venture Leadership Team.

Works with the other team members to coordinate responsibilities.

Resolves any conflicts in an appropriate manner within the team. Consults with staff members if support is needed.

To set and pursue personal goals in leadership and professional development.

Participates fully in the orientation and training week.

Sets learning goals for the summer based on the job description and opportunities for skill development.

Evaluates progress formally and informally throughout the summer.

APPLICATION FORM - VENTURE LEADERSHIP TEAM
Boston Avenue United Methodist Church

Name: _____

Home Address: _____

_____ **City** **State** **Zip Code**

College Address: _____

_____ **City** **State** **Zip Code**

College: _____ **Classification:** _____ **Major:** _____

E-mail Address: _____

Phone: Cell: _____ Home: _____
Area Code + Number **Area Code + Number**

Church membership: _____

LIST YOUR HOBBIES, INTERESTS, SPECIAL ACTIVITIES: _____

GIVE A SUMMARY OF ANY LEADERSHIP EXPERIENCES YOU HAVE HAD:

SUMMARIZE YOUR PARTICIPATION IN YOUR LOCAL CHURCH (a) as a child (b) as a youth (c) as a Young Adult:

LIST THE NAME OF THREE REFERENCES FROM ANY OF THESE CATEGORIES:
(1) former work supervisor (2) professor or school official (3) minister or church school worker (4) organization, e.g. scouts, etc.

Name	Address	Relationship
-------------	----------------	---------------------

OVER

WHY WOULD YOU LIKE TO PARTICIPATE IN SUMMER VENTURE:

(Please answer in essay form – including (a) ways your participation might benefit the program and (b) what you would hope to learn from the experience.)

WRITE A BRIEF STATEMENT OF WHAT YOUR FAITH MEANS TO YOU:

Give date(s) you could be in Tulsa for a personal interview: _____

Return to Debbie Peterson

e-mail: deborahjpeterson@yahoo.com

Fax: 918-699-0104

or mail to:

Debbie Peterson

Boston Avenue United Methodist Church

1301 S. Boston Ave.

Tulsa, OK 74119-3297